

Request for Proposals

Airport Insurance

Consultant/Airport Commercial Liability Insurance Provider

The City of Bismarck requests written qualification proposals from interested insurance agencies who are capable of providing advice to Airport staff on insurance matters as well as providing a commercial airport liability policy to the Bismarck Airport on a multi-year basis. The selected consultant will provide the Bismarck Airport commercial liability policy for one year and may provide up to four additional one year renewals.

Qualification proposals for the above work shall be keyed to the firm's ability to perform the necessary service. The selection criteria are: 1) Description of agency and capabilities, 2) Knowledge and understanding of aviation insurance, 3) Agency experience and performance with Airport insurance, 4) Agency work approach providing advice, 5) Qualifications of agent assigned to Airport account.

Interested proposers must contact the Airport Administration Office at (701) 355-1808 or email at tthorsen@bismarcknd.gov and obtain a Proposers Packet. Proposals will be received by the City at the Airport Administration Office, 2301 University Drive Building #17, Suite 225B, Bismarck, North Dakota. Proposals will be accepted through 4:00 p.m. April 23, 2015 at which time several firms will be selected for interview. Selection of the insurance consulting firm to perform these services will be accomplished by the City of Bismarck.

BISMARCK AIRPORT

BISMARCK, NORTH DAKOTA

/s/ Timothy J. Thorsen

Timothy J. Thorsen

Airport Operations Manager

Dated this 26th Day of March 2015.

3/30 & 4/6 - 20779407